

Subject: Update on HSI response to COVID-19 for TCs

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As government, individuals, organizations, companies and countries across the world step up to combat the COVID-19 crisis, HSI continues to receive questions from our Training Centers regarding extensions for expiration of Instructor and Instructor Trainer authorization periods and student certification cards.

Instructor and Instructor Trainer Reauthorization

Effective today, HSI is extending the authorization period by 90 days for all currently Authorized Instructors or Instructor Trainers whose two-year authorization period ends between March 1 and July 1, 2020. HSI will take responsibility for managing this extension by automatically extending the authorization period.

For example, if an instructor's authorization is set to expire on May 20, 2020, their authorization period will be automatically extended to August 20, 2020. Their Instructor Authorization card in the Otis Learning Manager Portal will reflect the new expiration date. This extension of the authorization period may be increased or more widely applied based on the rapidly evolving COVID-19 public health crisis.

Certification Cards

Under normal conditions, individuals without current certification may not participate in a Renewal Class. However, during the COVID-19 crisis, HSI will allow individuals with an ASHI, MEDIC First Aid, or EMS Safety certification card expired 90 days or less to participate in a Renewal Class.

HSI is not extending the expiration period of a legitimately issued certification card (may not exceed two years from month of class completion). Given the level of disruption COVID-19 is causing, HSI expects regulatory agencies and employers who require emergency care training and certification for licensing or employment to be reasonably lenient about expiration dates. Leniency is the decision of employers and regulators, not HSI. We continue to track legislation and regulations related to COVID-19 for their impact on emergency care training and will provide updates as necessary.

Thank you for everything you do to help make our workplaces and communities safer.

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